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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Dersin Adı** | | **Kodu** | **Yarıyıl** | **T+U** | **Kredi** | **AKTS** | | **İş Yeri Eğitimi ve Uygulamaları** | |  | 4 | 5+35 | 22,5 | 24 | | Ön koşul Dersler |  | | | | | | | Dersin Dili | Türkçe | | | | | | | Dersin Türü | Zorunlu | | | | | | | Dersin Koordinatörü |  | | | | | | | Dersi Veren |  | | | | | | | Dersin Yardımcıları |  | | | | | | | Dersin Amacı | Alana yönelik öğrencilerimize verilen bilgi, beceri, davranış ve birlikte iş görme alışkanlıklarını, iş ortamında uygulamalı olarak yaptırmak suretiyle, hayata hazırlamak ve iş dünyasının ihtiyaç duyduğu nitelikli insan gücünü yetiştirmek, öğrencilerin okulda aldıkları teorik eğitimi bu iş yerlerinde aldıkları uygulamaya dayalı pratik eğitimle pekiştirmeleri amaçlanmaktadır. | | | | | | | Dersin Öğrenme Çıktıları | Bu dersin sonunda öğrenci;  1.Meslek bilgisini artırır.  2.Bağımsız çalışma yapabilme ve kendi kendine öğrenme becerisi kazanır.  3.Takım ruhunu ve ekip olarak çalışmayı öğrenir.  4.Kariyer planlama ve yönetimi kavramlarını öğrenir.  5.Çalışma ortamında ihtiyaç duyabileceği yazlım ve bilgisayar programları gibi araçları kullanma becerisi kazanır.  6.Bir raporda veya çalışmada gerekli olabilecek bilgisayar, yazılım, internet ve anket (proje, deney) çalışması yapma becerisi kazanır.  7.Kamu veya özel kuruluşlardaki üretim ve hizmet süreçlerini işyerinde uygulayarak, becerilerini geliştirir ve bilgilerini pekiştirir. | | | | | | | Dersin İçeriği | İş yeri eğitimi ile ilgili mevzuat ve uygulamalar-Ders içeriğinin takdimi–3+1 modelinin tanıtımı, öğrencilerin uygulama yapacağı kuruluşun belirlenmesi ve dağılımın yapılması. | | | | | | | **Haftalar** | **Konular** | | | | | | | 1 | İş yeri eğitimi ile ilgili mevzuat ve uygulamalar-Ders içeriğinin takdimi–3+1 modelinin tanıtımı, öğrencilerin uygulama yapacağı kuruluşun belirlenmesi ve dağılımın yapılması | | | | | | | 2 | İş sağlığı ve güvenliği-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 3 | İş hukuku uygulamaları-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 4 | İş ve meslek etiği- İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 5 | İş ve meslek etiği-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 6 | İşletmelerde örgütsel yapı-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 7 | Kurumsal iletişim -İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 8 | Kalite yönetimi -İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 9 | Kalite yönetimi-Öğrencinin ara rapor sunumu | | | | | | | 10 | Değişim yönetimi-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 11 | Değişim yönetimi-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 12 | Örnek işyeri süreç analizi-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 13 | Raporlama teknikleri-İlgili süreçleri yerinde inceleme ve uygulama | | | | | | | 14 | Raporlama teknikleri-İlgili süreçleri yerinde inceleme ve uygulama | | | | | |  |  | | --- | | **Genel Yeterlilikler** | | Öğrencilerden bu dersin ana konularını anlamaları ve alanları ile uygulamalarında kullanmaları beklenir. | | **Kaynaklar** | | Uygulama dersi olduğu için rehber bir ders kaynağı kullanılmayacaktır. | | **Değerlendirme Sistemi** | | Dönem başında ders izlencelerinde belirtilir. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **PROGRAM ÖĞRENME ÇIKTILARI İLE**  **DERS ÖĞRENİM ÇIKTILARI İLİŞKİSİ TABLOSU** | | | | | | | | | | | | | | | | | |  | **PÇ1** | | **PÇ2** | **PÇ3** | | **PÇ4** | **PÇ5** | | **PÇ6** | **PÇ7** | | **PÇ8** | **PÇ9** | | **PÇ10** | **PÇ11** | | **ÖÇ1** | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | **ÖÇ2** | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | **ÖÇ3** | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | **ÖÇ4** | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | **ÖÇ5** | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | **ÖÇ6** | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | **ÖÇ7** | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | 5 | 5 | | **ÖÇ: Öğrenme Çıktıları PÇ: Program Çıktıları** | | | | | | | | | | | | | | | | | | **Katkı**  **Düzeyi** | | **1 Çok Düşük** | | | **2 Düşük** | | | **3 Orta** | | | **4 Yüksek** | | | **5 Çok Yüksek** | | |   Program Çıktıları ve İlgili Dersin İlişkisi   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Ders** | **PÇ1** | **PÇ2** | **PÇ3** | **PÇ4** | **PÇ5** | **PÇ6** | **PÇ7** | **PÇ8** | **PÇ9** | **PÇ10** | **PÇ11** | | **İşyeri Eğitimi ve Uygulamaları** | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | |