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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Dersin Adı** | | **Kodu** | **Yarıyıl** | **T+U** | **Kredi** | **AKTS** | | **Otelcilik Otomasyon Sistemleri** | |  | III | 2+2 | 3 | 4 | | Ön koşul Dersler |  | | | | | | | Dersin Dili | Türkçe | | | | | | | Dersin Türü | Zorunlu | | | | | | | Dersin Koordinatörü |  | | | | | | | Dersi Veren |  | | | | | | | Dersin Yardımcıları |  | | | | | | | Dersin Amacı | Bu derste konaklamada otomasyon programını kullanarak konaklama işlemlerini yapma ile ilgili yeterliklerini kazandırılması amaçlanmaktadır. | | | | | | | Dersin Öğrenme Çıktıları | Bu dersin sonunda öğrenci;   1. Sistem işlemlerini yapar. 2. Konaklama işlemlerini yapar . 3. Ön büro ile ilgili dokümanları alır. 4. Diğer departmanlarla ilgili dokümanları alır. | | | | | | | Dersin İçeriği | Sistem işlemlerini yapmak, konaklama işlemlerini yapmak, ön büro ile ilgili dökümanları almak, diğer bölümlere ait dökümanları almak. | | | | | | | **Haftalar** | **Konular** | | | | | | | 1 | Sistem ile ilgili bilgiler | | | | | | | 2 | Sisteme giriş çıkış ve değiştirme | | | | | | | 3 | Ön büro işlemleri | | | | | | | 4 | Odalar işlemleri | | | | | | | 5 | Ön kasa işlemleri | | | | | | | 6 | Arka büro işlemleri | | | | | | | 7 | Raporlama işlemleri | | | | | | | 8 | Giriş - çıkış ve gece işlemleri dökümanları | | | | | | | 9 | Yiyecek içecek departmanı ile ilgili dökümanlar | | | | | | | 10 | Kat hizmetleri departmanı ile ilgili dökümanlar | | | | | | | 11 | Mali ve idari işler departmanı ile ilgili dökümanlar | | | | | | | 12 | Teknik servis departmanı ile ilgili dökümanlar | | | | | | | 13 | Satış ve pazarlama departmanı ile ilgili dökümanlar | | | | | | | 14 | Güvenlik departmanı ile ilgili dökümanlar | | | | | |  |  | | --- | | **Genel Yeterlilikler** | | Öğrencilerden bu dersin ana konularını anlamaları ve alanları ile uygulamalarında kullanmaları beklenir. | | **Kaynaklar** |  |  | | --- | | Sökmen, A. (2009), Konaklama İşletmelerinde Opera-Pms Otomasyon Programı, Ankara, Detay Yayıncılık. | | **Değerlendirme Sistemi** | | Dönem başında ders izlencelerinde belirtilir. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **PROGRAM ÖĞRENME ÇIKTILARI İLE**  **DERS ÖĞRENİM ÇIKTILARI İLİŞKİSİ TABLOSU** | | | | | | | | | | | | | | | | | |  | **PÇ1** | | **PÇ2** | **PÇ3** | | **PÇ4** | **PÇ5** | | **PÇ6** | **PÇ7** | | **PÇ8** | **PÇ9** | | **PÇ10** | **PÇ11** | | **ÖÇ1** | 3 | | 1 | 3 | | 3 | 4 | | 2 | 3 | | 4 | 5 | | 1 | 1 | | **ÖÇ2** | 3 | | 1 | 3 | | 3 | 4 | | 2 | 3 | | 4 | 5 | | 1 | 1 | | **ÖÇ3** | 3 | | 1 | 3 | | 3 | 4 | | 2 | 3 | | 4 | 5 | | 1 | 1 | | **ÖÇ4** | 3 | | 1 | 3 | | 3 | 4 | | 2 | 3 | | 4 | 5 | | 1 | 1 | | **ÖÇ: Öğrenme Çıktıları PÇ: Program Çıktıları** | | | | | | | | | | | | | | | | | | **Katkı**  **Düzeyi** | | **1 Çok Düşük** | | | **2 Düşük** | | | **3 Orta** | | | **4 Yüksek** | | | **5 Çok Yüksek** | | |   Program Çıktıları ve İlgili Dersin İlişkisi   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Ders** | **PÇ1** | **PÇ2** | **PÇ3** | **PÇ4** | **PÇ5** | **PÇ6** | **PÇ7** | **PÇ8** | **PÇ9** | **PÇ10** | **PÇ11** | | Otelcilik Otomasyon Sistemleri | 3 | 1 | 3 | 3 | 4 | 2 | 3 | 4 | 5 | 1 | 1 | |